



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL

**DIVISION OF WATER**

89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators**  
**Friday, January 13, 2017**  
**Delaware Technical and Community College – Terry Campus**  
**Corporate Training Center**  
**9:00 a.m.**

**MEETING MINUTES**

**In Attendance:**

Board: Brian Blackburn, Glenn Davis and Jerry Esposito  
DW: Nicole Smith and Faye Wheeler  
Public: Jeff Deats

**Chairman Blackburn called the meeting to order at 10:09 a.m.**

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the December 6, 2016 meeting are approved as submitted.

**Old Business**

- **Start Action Notice (SAN)**
  - SAN has been officially approved by the Department of Justice (DOJ). Nicole Smith and Kayli Spialter (DOJ) sat down and reviewed the proposed regulations and ensured the document concurred with approved changes. A Public workshop has been scheduled for Thursday, February 9<sup>th</sup> at 6:00 p.m. in the DNREC Auditorium. Legal notice will go in the newspaper this Sunday. Faye cleaned up the proposed regulations: underlined of things added and strike through things being removed. They have been loaded to our website. On Tuesday, Faye will send an email blast to all wastewater operators on file with this information. As a result of the workshop, there will be a public notice and a public hearing. We will reschedule our February meeting until the following week to avoid having a special meeting.
- **Chesapeake Bay Grant Funds for Training Upgrades**
  - Contract has been delayed. The board is still very concerned the grant may be lost. The board would like an update before the next meeting.

### **New Business**

- **Continuing Education Course Approvals/Denials December**
- The Board was in agreement with the classification of all training classes submitted
- **License Denial (Monica Powell)**
  - The board agrees Ms. Powell is not eligible for a WWTP Operator License.
- **Operator License Renewals/Certifications/Expirations December**
  - The Board reviewed renewals, certifications and expirations
- **License certifications and renewals audit for September**
  - Five folders were randomly pulled and reviewed by the Board – no issues were found.

The board will have a booth at the DRWA 2017 Annual Technical Conference and Exhibition on Wednesday February 22<sup>nd</sup> and Thursday February 23<sup>rd</sup> at the Delaware State Fairgrounds (Dover Building).

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, February 14, 2016 at 9:00 a.m. at Tidewater Utilities, 1100 South Little Creek Road, Dover, DE 19901 in the Administrative Conference Room.

### **Meeting was adjourned at 10:44 a.m.**

Respectfully Submitted,  
Faye Wheeler, CAP